

# CELEBRATING LOVE

Wedding Event & Celebrancy Services

## DIAMOND EXPERIENCE

Research, Design, Planning, Co-Ordination & Celebrancy Services

Our Diamond Experience is what we love to describe as our 'All in Premium Package.' This experience allows our clients to be supported, heard, and stress free from day one of the planning process. This premium service is inclusive of full research services, design and concept services, lead up co-ordination, implementation, on the day co-ordination, and wedding Celebrancy services. It is fabulous and we Love it.

This experience has been designed for the couple who are looking for a personal and unique wedding experience without the stress and hours spent turning the dream idea into a beautiful reality. It is likely that you are very busy people, time poor, but also madly in love and really want the beautiful wedding in your desired timeframe too. With this exceptional experience you are guaranteed to receive full professional wedding co-ordination, planning and management all the way from the first hello through to your last dance.

The purpose of this experience is to help you achieve exactly what YOU want... with US making this happen for you. With us at the head of every step of the journey, you can focus on the big day and enjoy the planning experience without the stress and overwhelming feeling bought on with the planning process. Your wedding will be in very capable hands as we work hard on creating your dream, saving you your time and your money, so that the build up to your wedding is exciting, full of fun and celebration, and most importantly... very relaxed.

The bonus with this experience is that, as we are registered wedding Celebrants you can choose to be legally married by us... we are very passionate about the importance of the vows, and you will receive a personal experience created for you by someone who has really got to know you and your story.

Below is a detailed outline of what you will receive with our Diamond Experience.

### **All About You**

- A get to know you and your wedding session. We will run through the dream day, the wants, hopes, musts and desires and start to formulate a plan.
- We will provide a comprehensive budget discussion and prepare a budget based on our get to know you session.
- You will receive full budget assistance, management, and feedback from the very start.
- We will hold a style, design, and concept session to work through your desired formality/ styles/ colours and create your vision profile for the day.
- It goes without saying that you will have an unlimited communication line with Celebrating Love.
- You will receive a monthly check in from, advising everything is on track and what is required in that month.

### **Venue Research Services**

- Once you have provided us with your wedding date, and desired secondary dates, we will initiate a comprehensive search for an appropriate and available venue in line with your dates and everything you desire.
- Once we have sourced what we feel matches your wedding venue criteria, we will present this to you in a timely manner for your consideration.
- Once you have said your 'YES' to the venue, we will lock everything in on your behalf, review the contracts and continue to be the first point of contact with the venue.

### **Vendor Research Services**

- We will provide a comprehensive search for vendors, caterers, suppliers, and all other necessary elements for your special day which will be presented to you once we have all the finer details.
- Save the Date and Official Invitation/ E-invite options will be sourced and presented to you for selection and distribution.

### **Design**

- As planners, we are not stylists, we plan the wedding and research the right stylist for you so that you have the right team bringing the aesthetics of your wedding together.
- We will research, meet, and work with florists, stationers, and Hire companies to bring together the 'look' of your wedding ensuring that the personal touches are captured for your wedding day.

### **Co-ordination**

- Comprehensive booking and co-ordination services in the lead up to the wedding between the venue and all vendors. Inclusive of coordinating catering and beverage packages, working with the suppliers, and all other necessary elements included in the wedding.
- We will provide you with advice and assistance for Wedding website and gift registry creation.
- You pick your right-hand team, and we will organise the Bridal Party Gifts.
- We will attend your wedding cake/ desert tastings (up to two)
- We will attend your wedding menu tastings (up to two)
- We will source and co-ordinate hair and make-up stylists and your bookings inclusive of any trials.
- We will source and organise the transport for Brides, Grooms, Bridal Party and Wedding Guests.
- We take care of organising hotel bookings for Brides, Grooms, Bridal Party and Wedding Guests.

### **Implementation (putting into effect)**

- Once we have your guest numbers we will prepare, monitor, and submit seating plans and arrangements to the venue.
- We understand that numbers can change at the last moment, so rest assured, we have this covered and will finalise numbers with the Venue and Caterers as many times as needed.
- We will call or meet (as required) with the Venue, Vendors, and all Suppliers to confirm final arrangements.
- Prepare a venue layout for your ceremony and reception with the Venue Co-ordinator.
- We will create the 'Wedding Day' timeline, run sheet and contacts list for circulation.
- Prepare any appropriate 'Contacts List' for required parties and circulate, as necessary.
- Ensure of the distribution of readings/ poems or other ceremonial Items, as necessary.
- We will attend your rehearsal and run through final confirmations with the venue.
- We will oversee the wedding favours and table arrangements.

### **On the Day**

- You will receive wedding day co-ordination and duties for up to ten hours. (Or as required). This will be inclusive of being present to ensure the set up of all of your decor/props/favours/gift table e.t.c are set up perfectly for you.
- We will provide the photographer and videographer with assistance during the photoshoot if required.
- We will co-ordinate with venue, vendors and suppliers and oversee the setup and wrap up of the wedding elements ensuring everyone act promptly.
- We will guide bridal party and wedding guests through the speeches order.
- We will provide timeline prompts to ensure smooth running of the day as planned.

- We will work with the musician, DJ, MC in relation to timeline and announcements.
- Provide our assistance to the venue staff as required.
- Ensure wedding gifts are collected and provided to designated party at the end of the evening.

### **Celebrancy Services**

I'm sure you're aware by now that we love LOVE and would be honoured to be chosen to create and perform your unique, personal, beautiful (and of course legal) Wedding Ceremony, alongside planning your special day. From intimate to grand, simple to sparking, traditional to modern, Celebrating Love will tailor your ceremony to be performed reflecting your love story in your own unique style. The beauty of a civil celebrant marrying you is that (legalities aside), we can create a ceremony with many beautiful personal features.

Below is an outline of what you will receive from Celebrating Love performing your Ceremony.

- Initial 'About your Love Story' meeting and ceremony script discussion.
- Guidance in completion of NOIM legal document and advice regarding required ceremony legalities.
- My confirmation that your ceremony will be solemnised in accordance with Australian Law.
- Complete adherence to the Marriage Act and Code of Conduct.
- You will receive a personal and uniquely drafted ceremony script inclusive of a beautiful keepsake copy.
- Unlimited communication and drafts for review prior to agreed finalised script.
- Support, advice and guidance around poems, readings, and rituals.
- My assurance that no matter how intimate or grand your wedding will be you will receive the same guidance, attention to detail, discretion, caring, and warm approach is provided.
- I can provide you with guidance on where to seek pre and post marital Marriage Education Services.
- Full co-ordination with venue, musicians, and others as required on the day.
- Co-ordination with photographer and videographer to ensure your perfect moments are captured.
- PA system with speakers and two microphones can be provided.
- Signing table and two chairs can be provided.
- Attendance to venue for a rehearsal (If your wedding is in a regional or national location this will be discussed as appropriate).
- My guarantee that the legal documents are completed correctly in line with Australian Legal Requirements.
- Lodgement of marriage documentation with Births, Deaths and Marriages.
- You have my word that your ceremony will be professionally performed with a big, warm, and friendly smile.

We understand the importance of the Ceremony and the Vows exchanged so it is vital you have the right person performing this special moment for you, if you already have your own Celebrant in mind or prefer that we source another celebrant for you then we offer our experiences minus the Celebrancy Services and will co-ordinate with them in line with all vendors in your wedding.

## PRICE

**\$5,800 or \$5,600 without Celebrancy**

Please note, price excludes GST.